

**REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
CHINO BASIN DESALTER AUTHORITY**

**MINUTES
July 2, 2020**

The Regular Meeting of the Board of Directors of the Chino Basin Desalter Authority was held via teleconference and videoconference on the above date. The meeting was called to order at 2:00 p.m. by Director Haughey, City of Chino.

Directors Present:

Tom Haughey, City of Chino - Chair
Betty Anderson, Jurupa Community Services District – Vice Chair
Jim Bowman, City of Ontario - Secretary
Peter Rogers, City of Chino Hills
Greg Newton, City of Norco
Kati Parker, Inland Empire Utilities Agency
Vicki Rupe, Santa Ana River Water Company
Gracie Torres, Western Municipal Water District (joined at 2:14 p.m.)

Directors Absent:

None

Others Present:

Thomas O'Neill, CDA General Manager/CEO
Jose Garcia, CDA Principal Accountant
Michael Chung, CDA CFO/Treasurer
Casey Costa, CDA Executive Assistant
Allison Burns, CDA Deputy General Counsel
Dave Crosley, City of Chino
Chris Bonadurer, City of Ontario
Ben Armel, Jurupa Community Services District
Derek Kawaii, Western Municipal Water District
Cindy Miller, Hazen & Sawyer
Bob Bowcock, Integrated Resources Management/SB County Airports

PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no public comments.

CONSENT CALENDAR ITEMS

Consent Calendar items are expected to be routine and non-controversial to be acted upon by the Board at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it will be moved to the first item on the Action Items.

1. **MINUTES OF JUNE 4, 2020 SPECIAL BOARD MEETING**
2. **TREASURER'S FINANCIAL AFFAIRS REPORT FOR QUARTER ENDED MARCH 2020**
Report by: Jose Garcia, CDA Principal Accountant
3. **TREASURER'S REPORT ON GENERAL DISBURSEMENTS FOR THE QUARTER ENDED MARCH 2020**
Report by: Jose Garcia, CDA Principal Accountant
4. **BUDGET VARIANCE REPORT FOR THE QUARTER ENDED MARCH 2020**
Report by: Jose Garcia, CDA Principal Accountant
5. **INVESTMENT REPORT**
Report by: Jose Garcia, CDA Principal Accountant

Motion: *It was moved by Director Anderson/Jurupa Community Services District and seconded by Director Bowman/City of Ontario to approve Consent Items 1-5.*

Motion carried:

Ayes: Tom Haughey, City of Chino
Peter Rogers, City of Chino Hills
Betty Anderson, Jurupa Community Services District
Greg Newton, City of Norco
Jim Bowman, City of Ontario
Vicki Rupe, Santa River Water Company

Noes: None

Absent: Gracie Torres, Western Municipal Water District

Abstained: None

ACTION ITEMS

6. **APPOINTMENT OF REPRESENTATIVE ON THE ACWA/JPIA BOARD OF DIRECTORS**

Report By: Thomas O'Neill, CDA General Manager/CEO

Staff Recommendation:

1. Appoint a Representative on the Association of California Water Agencies/Joint Powers Insurance Authority (ACWA/JPIA) Board of Directors.

General Manager O'Neill reviewed the recommendation to appoint an ACWA/JPIA Board of Directors due to the passing of Director Stockton. Director Anderson/JCSD offered to attend the upcoming virtual ACWA/JPIA Conference in July 2020 and to continue to serve

as CDA representative on a temporary basis. A replacement representative would need to be appointed prior to the December 2020 Conference.

Director Gracie Torres joined the teleconference at this time.

Director Gracie Torres was administered the Oath of Office by Deputy General Counsel Allison Burns.

Motion: It was moved by Director Rogers/City of Chino Hills and seconded by Director Bowman/City of Ontario to appoint Betty Anderson, Jurupa Community Services District as CDA Representative on the Association of California Water Agencies/Joint Powers Insurance Authority (ACWA/JPIA) Board of Directors.

Motion carried:

Ayes: Tom Haughey, City of Chino
Peter Rogers, City of Chino Hills
Betty Anderson, Jurupa Community Services District
Greg Newton, City of Norco
Jim Bowman, City of Ontario
Vicki Rupe, Santa River Water Company

Noes: None

Absent: None

Abstained: Gracie Torres, Western Municipal Water District

7. CHINO AIRPORT PLUME PROJECT: AMENDMENT 1 TO HAZEN & SAWYER'S AGREEMENT FOR DESIGN OF CHINO I DESALTER VOC TREATMENT FACILITY
Report By: Thomas O'Neill, CDA General Manager/CEO

Staff Recommendation:

1. Approve an amendment to the professional services agreement with Hazen and Sawyer for engineering design services in the not-to-exceed amount of \$138,368; and
2. Authorize the General Manager/CEO to finalize and execute the amendment, with subsequent authorizations up to a not-to-exceed total of \$1,244,914.

General Manager O'Neill reviewed the recommendation to approve an amendment for Hazen & Sawyer's Professional Services Agreement for the Chino Airport Plume Project: Design of Chino I Desalter VOC Treatment Facility. Revisions to the Preliminary Design Report are required due to changes to the County extraction wells flow rate which will require redesign of the GAC treatment system for the county wells. Additional scope includes enhanced effort of 97-005 compliance with DDW and coordination with CBWM and Wildermuth to provide modeling to estimate the 10-year groundwater capture zone. There were no questions or comments.

Motion: *It was moved by Director Bowman/City of Ontario and seconded by Director Rogers/City of Chino Hills to approve Action Item 7.*

Motion carried:

Ayes: Tom Haughey, City of Chino
Peter Rogers, City of Chino Hills
Betty Anderson, Jurupa Community Services District
Greg Newton, City of Norco
Jim Bowman, City of Ontario
Vicki Rupe, Santa River Water Company
Gracie Torres, Western Municipal Water District

Noes: None

Absent: None

Abstained: None

8. PROFESSIONAL SERVICES AGREEMENT FOR ON-CALL SUPPORT SERVICES FOR CONCENTRATE REDUCTION FACILITY OPERATIONS

Report By: Thomas O'Neill, CDA General Manager/CEO

Staff Recommendation:

1. Approve a Professional Services Agreement with Carollo Engineers, Inc., in the not-to-exceed amount of \$150,000 for concentrate reduction facility operations support services for FY 2020/21; and
2. Authorize the General Manager/CEO to finalize and execute the agreement and approve up to \$150,000 in authorized expenditures.

General Manager O'Neill reviewed the recommendation to approve an agreement with Carollo Engineers to provide on-call support services for Concentrate Reduction Facility operations support, including project management, operations assessment and Operator training. There were no questions or comments.

Motion: *It was moved by Director Rogers City of Chino Hills and seconded by Director Anderson/Jurupa Community Services District to approve Action Item 8.*

Motion carried:

Ayes: Tom Haughey, City of Chino
Peter Rogers, City of Chino Hills
Betty Anderson, Jurupa Community Services District
Greg Newton, City of Norco
Jim Bowman, City of Ontario
Vicki Rupe, Santa River Water Company
Gracie Torres, Western Municipal Water District

Noes: None

Absent: None

Abstained: None

9. ADOPTION OF REVISED CURRENT INVESTMENT POLICY

Report By: Michael Chung, CDA CFO/Treasurer

Staff Recommendation:

1. Review the attached Chino Basin Desalter Authority Investment Policy, as submitted; and
2. Adopt Resolution 2021-01 approving CDA's Investment Policy for FY 2020/21.

Treasurer Chung reviewed the proposed Investment Policy which added Medium-term notes allowable under Section J.

Motion: It was moved by Director Newton, City of Norco and seconded by Director Rogers/City of Chino Hills to approve Action Item 9.

Motion carried:

Ayes: Tom Haughey, City of Chino
Peter Rogers, City of Chino Hills
Betty Anderson, Jurupa Community Services District
Greg Newton, City of Norco
Jim Bowman, City of Ontario
Vicki Rupe, Santa River Water Company
Gracie Torres, Western Municipal Water District

Noes: None

Absent: None

Abstained: None

INFORMATION ITEMS

10. QUARTERLY SOUTH ARCHIBALD PLUME REPORT

Report By: Cindy Miller, South Archibald Plume Program Manager

11. QUARTERLY OPERATIONS REPORT

Report By: Thomas O'Neill, CDA General Manager/CEO

STAFF COMMENTS

- i. Deputy CDA General Counsel, Allison Burns had no comments.
- ii. CDA CFO/Treasurer, Michael Chung had no comments.
- iii. CDA General Manager/CEO, Thomas O'Neill had no comments.

CLOSED SESSION

The Authority may adjourn to a Closed Session to consider litigation matters, personnel matters, or other matters as provided for in the Ralph M. Brown Act (Section 54950 et seq., of the Government Code).

**12. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:
CONSIDERATION OF INITIATION OF LITIGATION PURSUANT TO GOVERNMENT
CODE SECTION 54956.9(D)(4)
(TWO POTENTIAL CASES)**

**13. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:
SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO GOVERNMENT CODE
SECTION 54956.9(D)(2)
(TWO POTENTIAL CASES)**

The Board recessed into Closed Session at 2:32 p.m. and reconvened at 2:46 p.m. There was no reportable action.

DIRECTOR COMMENTS

Directors welcomed Director Torres to the Chino Basin Desalter Authority Board of Directors.

ADJOURNMENT – There being no further business to come before the Board, the meeting was adjourned at 2:50 p.m., in the memory of Director Robert Stockton.

Secretary of the Board of Directors/cc

