



**CHINO BASIN
DESALTER
AUTHORITY**

**Meeting of the
Finance Committee
of the Board of Directors**

**February 26, 2026
2:00 P.M.**

Video conference:

<https://us02web.zoom.us/j/81962934481?pwd=VXJGeXBDSXpPV2orTXUwSUZ3c0cydz09>

Teleconference: Dial-in #: (669) 900 6833 Meeting ID: 819 6293 4481 Passcode: 148345

**FINANCE COMMITTEE OF THE
BOARD OF DIRECTORS
CHINO BASIN DESALTER AUTHORITY**
3550 E. Philadelphia Street, Suite 170, Ontario, CA 91761

February 26, 2026 at 2:00 P.M.

NOTICE AND AGENDA

OTHER TELECONFERENCE LOCATIONS LISTED BELOW

Public access is also available via remote teleconference:

<https://us02web.zoom.us/j/81962934481?pwd=VXJGeXBDSXpPV2orTXUwSUZ3c0cydz09>

Dial-in #: (669) 900 6833 Meeting ID: 819 6293 4481 Passcode: 148345

CALL TO ORDER

ROLL CALL

PUBLIC COMMENT

Members of the public may address the Committee on any item that is within the jurisdiction of the Committee; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Committee on any matter, whether or not it appears on the agenda, are requested to submit their request to comment to the Executive Assistant prior to the start of the meeting at (909) 218-3730 or ccosta@chinodesalter.org. Comments will be limited to three minutes per speaker.

ADDITIONS TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

ACTION ITEMS

Prior to action of the CDA Finance Committee, any member of the audience will have the opportunity to address the committee on any item listed on the agenda.

1. MINUTES OF JANUARY 26, 2026 FINANCE COMMITTEE MEETINGS

Report By: Thomas O'Neill, CDA General Manager/CEO

2. CONTRACT AWARD FOR CHINO I & II COATING PROJECT REBID

Report By: Thomas O'Neill, CDA General Manager/CEO

It is recommended that the Committee recommend the following action to the full Board at the 032/05/2026 Board Meeting:

1. Approve the contract award to the lowest responsive and responsible bidder, Advanced Industrial Services, for the Chino I & Chino II Coating Projects 2025 Rebid in a not-to-exceed amount of \$454,000.
2. Authorize the General Manager/CEO to execute the contract and approve authorized expenditures for contingencies and related costs up to a total not-to-exceed amount of \$470,000.

3. REJECTION OF BIDS FOR THE SUPPLY OF RESIN

Report By: Thomas O'Neill, General Manager /CEO

It is recommended that the Committee recommend the following action to the full Board at the 03/05/2026 Board Meeting:

1. Reject all bids received for the Supply of Amberlite PWA15 and Amberlite HPR4800 CI Resin and direct staff to rebid the project.

4. AMENDMENT TO AGREEMENT WITH TE ROBERTS, INC., FOR ENVIRONMENTAL CLEANUP SERVICES AND SOLIDS HANDLING SUPPORT

Report By: Thomas O'Neill, General Manager /CEO

It is recommended that the Committee recommend the following action to the full Board at the 03/05/2026 Board Meeting:

1. Approve an amendment to the existing Maintenance Services Agreement with TE Roberts, Inc. to increase the not-to-exceed contract amount by \$50,000; and
2. Authorize the General Manager/CEO to finalize and execute the amendment and approve expenditures within the revised not-to-exceed amount of \$150,000.

INFORMATION ITEMS

5. MONTHLY CREDIT CARD REPORT

Report By: Christine Convento, CDA CFO/Treasurer

STAFF COMMENTS

CDA General Manager/CEO

CDA CFO/Treasurer

CLOSED SESSION

6. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(1): Chino Basin Desalter Authority v. Leatherwood Construction et al.

7. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: CONSIDERATION OF INITIATION OF LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(4) (ONE POTENTIAL CASE)

COMMITTEE MEMBER COMMENTS

ADJOURN

One or more board members will participate from the following meeting location(s) : 5000 Willows Rd., Alpine, CA 91901

Any person with a disability who requires accommodations in order to participate in this meeting or for package materials in an alternative format should telephone the Executive Assistant at (909) 218-3730, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation. Copies of records provided to Members which relate to any agenda item to be discussed in open session may be obtained from Chino Basin Desalter Authority at 3550 E. Philadelphia Street, Suite 170, Ontario, CA 91761.

Declaration of Posting

I, Casey Costa, Executive Assistant to the Chino Basin Desalter Authority, hereby certify that a copy of this agenda has been posted at the Chino Basin Desalter Authority's main office, 3550 E. Philadelphia Street, Suite 170, Ontario, CA by February 23, 2026 at 2:00 p.m.



Casey Costa, Executive Assistant



Agenda Item No. 1

CHINO BASIN DESALTER AUTHORITY
MINUTES OF THE FINANCE COMMITTEE OF THE
BOARD OF DIRECTORS

January 29, 2026 at 2:00 P.M.

The Meeting of the Finance Committee of the Chino Basin Desalter Authority (CDA) was called to order at 1:00 PM

Committee Members Present:

Peter Rogers, City of Chino Hills
Ken McLaughlin, Jurupa Community Services District *teleconference location Alpine, CA*
Curtis Burton, City of Chino

Committee Members Absent:

None

Others Present:

Thomas O'Neill, CDA General Manager/CEO
Casey Costa, CDA Executive Assistant/Board Secretary
Christine Convento, CDA CFO/Treasurer
Stephen Popelar, Jurupa Community Services District
Alyssa Coronado, Santa Ana River Water Company
Allison Burns, Stradling Law

PUBLIC COMMENT

There were no public comments.

ACTION ITEMS

1. MINUTES OF NOVEMBER 20, 2025 AND DECEMBER 18, 2025 FINANCE COMMITTEE MEETINGS

Report By: Casey Costa, CDA Executive Assistant/Board Secretary

Motion: It was moved by Director Burton/City of Chino and seconded by Director McLaughlin/Jurupa Community Services District, to approve Action Item 1.

Motion carried:

Ayes: Peter Rogers/City of Chino Hills, Curtis Burton/City of Chino, Ken McLaughlin/Jurupa Community Services District

Noes: None

Abstain: None

Absent: None

2. COST OF LIVING ADJUSTMENT – CDA EMPLOYEES

Report By: Christine Convento, CDA CFO/Treasurer

It is recommended that the Committee recommend the following action to the full Board at the 02/05/2026 Board Meeting:

1. Approve a 5.0 percent Cost-of-Living Adjustment (COLA) for all CDA employees, effective Pay Period 1 of 2026.

CFO/Treasurer Convento presented the recommendation to implement a 5% cost-of-living adjustment (COLA) for all CDA employees, effective Pay Period 1 of 2026. She noted that CDA's COLA policy, adopted in 2017, links annual adjustments to the Consumer Price Index for the Riverside–San Bernardino–Ontario region, which increased by 5% from November 2024 to November 2025. The estimated cost impact is approximately \$35,000 for calendar year 2026 and \$17,000 for the current fiscal year. The Committee acknowledged that recent COLA increases at other agencies have been lower (around 3–4%) but acknowledged the importance of adhering to the consistent use of the designated CPI measurement period and agreed the increase is reasonable given staff size and overall budget impact

Motion: It was moved by Director Rogers/City of Chino Hills and seconded by Director McLaughlin/Jurupa Community Services District, to approve Action Item 2.

Motion carried:

Ayes: Peter Rogers/City of Chino Hills, Curtis Burton/City of Chino, Ken McLaughlin/Jurupa Community Services District

Noes: None

Abstain: None

Absent: None

3. PURCHASE OF SPARE RO INTERSTAGE PUMP AND MOTOR FOR THE CHINO I DESALTER

Report By: Thomas O'Neill, General Manager /CEO

It is recommended that the Committee recommend the following action to the full Board at the 02/05/2026 Board Meeting:

1. Approve a sole source purchase from FEDCO Equipment for a spare RO interstage pump and motor for the Chino I Desalter in the amount of \$65,714, inclusive of sales tax.

General Manager O'Neill recommended approving a sole-source purchase from FEDCO Equipment for a spare RO interstage pump and motor for the Chino I Desalter, totaling \$65,714. Chino I currently operates a single train with an interstage pump that has been out of service for several months due to unavailable replacement parts. Acquiring a spare pump will enhance operational reliability. Chino II already maintains a spare unit, and establishing similar redundancy at Chino I is advised. The estimated equipment lead time is 35–40 weeks.

Motion: It was moved by Director Burton/City of Chino and seconded by Director Rogers/City of Chino Hills, to approve Action Item 3.

Motion carried:

Ayes: Peter Rogers/City of Chino Hills, Curtis Burton/City of Chino, Ken McLaughlin/Jurupa Community Services District

Noes: None

Abstain: None

Absent: None

4. PIPELINE EASEMENT EXCHANGES FOR CHINO II PRODUCT WATER PIPELINE

Report By: Thomas O’Neill, General Manager /CEO

It is recommended that the Committee recommend the following action to the full Board at the 02/05/2026 Board Meeting:

1. Approve the quitclaim of Pipeline Easements 0393-002B and 0393-005B to Riverside County; and
2. Accept new easement 0393-002E and 0393-005G from Riverside County for the Chino II product water pipeline; and
3. Authorize the General Manager/CEO to execute all necessary pipeline easement documents with Riverside County.

General Manager O’Neill recommended approval of the quitclaim of pipeline easements 0393-002B and 0393-005B to Riverside County, along with acceptance of new easements 0393-002E and 0393-005G from the County, and authorization for the General Manager/CEO to execute all related documents. These easement revisions are necessary due to the relocation of CDA pipelines prompted by freeway improvement projects, as the original pipeline alignments conflicted with Caltrans right-of-way. The recommended actions have no budgetary impact, and all easement documents have been prepared and reviewed by legal counsel.

Motion: It was moved by Director Burton/City of Chino and seconded by Director Rogers/City of Chino Hills, to approve Action Item 4.

Motion carried:

Ayes: Peter Rogers/City of Chino Hills, Curtis Burton/City of Chino, Ken McLaughlin/Jurupa Community Services District

Noes: None

Abstain: None

Absent: None

INFORMATION ITEMS

5. TREASURER’S REPORT

Report By: Christine Convento, CDA CFO/Treasurer

6. QUARTERLY CASH DISBURSEMENT]

Report By: Christine Convento, CDA CFO/Treasurer

7. INVESTMENT REPORT

Report By: Christine Convento, CDA CFO/Treasurer

8. MONTHLY CREDIT CARD REPORT

Report By: Christine Convento, CDA CFO/Treasurer

Christine Convento, CDA CFO/Treasurer reviewed Information Items 5-8

STAFF COMMENTS

Christine Convento, CDA CFO/Treasurer reported ongoing progress on preparation of the upcoming budget, the onboarding process for the new auditors, and continued coordination with the County regarding operational agreements and well readiness matters.

CLOSED SESSION

9. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(1): Chino Basin Desalter Authority v. Leatherwood Construction et al.

**10. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: CONSIDERATION OF INITIATION OF LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(4)
(ONE POTENTIAL CASE)**

The Committee did not enter into Closed Session.

COMMITTEE MEMBER COMMENTS

ADJOURN

The Finance Committee adjourned at 2:20 p.m.



Agenda Item No. 2



SUBJECT: CONTRACT AWARD FOR CHINO I & II COATING PROJECT REBID

RECOMMENDATION:

Staff recommends that the Board:

1. Approve the contract award to the lowest responsive and responsible bidder, Advanced Industrial Services, for the Chino I & Chino II Coating Projects 2025 Rebid in a not-to-exceed amount of \$454,000.
2. Authorize the General Manager/CEO to execute the contract and approve authorized expenditures for contingencies and related costs up to a total not-to-exceed amount of \$470,000.

BACKGROUND:

The original solicitation for this project was previously presented to the Board, and all bids were rejected due to non-responsive submissions. Staff subsequently reviewed the bid documents, clarified certain scope and submission requirements, and re-advertised the project. This item represents the rebid of that solicitation.

This project provides for the labor, materials, and equipment necessary to perform surface preparation and coating of four steel vessels associated with the ion exchange treatment system and the concrete acid containment basin at the Chino I Desalter. The scope also includes the interior coating rehabilitation of a pellet reactor at the Chino II Concentrate Reduction Facility.

The rebid was advertised on PlanetBids from January 13, 2026, through February 16, 2026. Notifications were sent to 326 potential bidders. Five bids were received and evaluated as follows:

Firm	Total Bid
Advanced Industrial Services	\$454,000.00
Harbor Coating	\$647,000.00
AMP United	\$790,000.00
Marisal Painting*	\$166,985.50
Capital Industrial Coatings**	\$579,100.00

* Bid deemed nonresponsive due to missing required unit costs (incomplete submission).

** Bid deemed nonresponsive for failure to submit through PlanetBids as required.

A detailed review of the bid submitted by Advanced Industrial Services was conducted and compared against the Engineer’s Estimate of \$420,000 and the other responsive bids. The evaluation confirmed that the bid package was complete, responsive, and reasonably aligned with the project estimate.

Prepared By: Thomas O’Neill, CDA General Manager/CEO

Page 1 of 2

Board of Directors: [] Approved [] Continued [] Denied

CDA GM/CEO Acknowledgement: _____ Date: _____

Based on this review, Advanced Industrial Services is determined to be the lowest responsive and responsible bidder.

This item was reviewed by the Technical Advisory Committee (TAC) on February 24, 2026, and by the Finance Committee on February 26, 2026.

IMPACT ON BUDGET:

The FY 2025/26 Capital Improvement Budget includes sufficient funding for the Chino I & Chino II Coating Projects 2025 Rebid.

ATTACHMENT:

Bid Tabulation Spreadsheet

Prepared by: Thomas O'Neill, CDA General Manager/CEO

Board of Directors:

Approved
 Denied

Page 2 of 2
 Continued

CDA GM/CEO Acknowledgement: _____ Date: _____

CI and CII Coating Projects 2025 Rebid

Advanced Industrial Services			
	Qty	Unit Price	Total Amount
101	1	\$ 50,000.00	\$ 50,000.00
102	2	\$ 10,000.00	\$ 20,000.00
103	4	\$ 65,750.00	\$ 263,000.00
104	1	\$ 87,000.00	\$ 87,000.00

Subtotal 101-104 \$ 420,000.00

Harbor Coating			
	Qty	Unit Price	Total Amount
	1	\$ 151,125.00	\$ 151,125.00
	2	\$ 23,187.50	\$ 46,375.00
	4	\$ 90,281.25	\$ 361,125.00
	1	\$ 56,125.00	\$ 56,125.00

\$ 614,750.00

AMP United			
	Qty	Unit Price	Total Amount
	1	\$ 150,000.00	\$ 150,000.00
	2	\$ 90,000.00	\$ 90,000.00
	4	\$ 75,000.00	\$ 300,000.00
	1	\$ 250,000.00	\$ 250,000.00

\$ 790,000.00

Alternate Bid Items

105	250	\$ 96.00	\$ 24,000.00
106	25	\$ 400.00	\$ 10,000.00

Subtotal 105-106 \$ 34,000.00

250	\$ 54.50	\$ 13,625.00
25	\$ 745.00	\$ 18,625.00

\$ 32,250.00

250	100	\$ 25,000.00
25	1500	\$ 37,500.00

\$ 62,500.00

TOTAL \$ 454,000.00

\$ 647,000.00

\$ 852,500.00

Capital Industrial Coatings			
	Qty	Unit Price	Total Amount
101	1	\$ 45,000.00	\$ 45,000.00
102	2	\$ 24,000.00	\$ 48,000.00
103	4	\$ 51,500.00	\$ 206,000.00
104	1	\$ 248,850.00	\$ 248,850.00

Subtotal 101-104 \$ 547,850.00

Marisal Painting			
	Qty	Unit Price	Total Amount
	1		\$ 14,495.00
	2		\$ 6,100.00
	4		\$ 98,128.00
	1		\$ 44,925.00

\$ 163,648.00

Alternate Bid Items

105	250	\$ 35.00	\$ 8,750.00
106	25	\$ 900.00	\$ 22,500.00

Subtotal 105-106 \$ 31,250.00

250	\$ 5.85	\$ 1,462.50
25	\$ 75.00	\$ 1,875.00

\$ 3,337.50

TOTAL \$ 579,100.00

\$ 166,985.50



Agenda Item No. 3



SUBJECT: REJECTION OF BIDS FOR THE SUPPLY OF RESIN

RECOMMENDATION:

Staff recommends that the Board:

1. Reject all bids received for the Supply of Amberlite PWA15 and Amberlite HPR4800 CI Resin and direct staff to rebid the project.

BACKGROUND:

On January 13, 2026, the Chino Basin Desalter Authority (CDA) issued a Request for Quotations (RFQ) for the supply and delivery of Amberlite PWA15 Resin and Amberlite HPR4800 CI Resin, in accordance with the specifications outlined in the RFQ documents. The RFQ required bidders to provide pricing and documentation for all specified items, including product specification sheets, Safety Data Sheets (SDS), NSF certification, and all line items identified in the Price Proposal Schedule.

Two bids were received in response to the solicitation. Upon review, staff identified the following material deviations from the RFQ requirements:

- One bidder proposed a product that did not conform to the specified resin requirements and therefore did not meet the technical specifications outlined in the solicitation.
- The apparent low bidder failed to include one of the required items identified in the Price Proposal Schedule, resulting in a non-responsive bid.

Staff determined that both bids contained material deviations from the RFQ requirements. As a result, neither submission fully complied with the solicitation documents and therefore cannot be considered responsive.

Staff recommends rejecting all bids in order to uphold CDA's procurement standards, preserve the integrity and fairness of the competitive process, and ensure that materials procured fully comply with operational and regulatory requirements.

IMPACT ON BUDGET:

There is no fiscal impact associated with rejecting the bids at this time. Staff will revise and reissue the solicitation to ensure clear compliance with the specified requirements.



Agenda Item No. 4



Agenda Report
March 5, 2026
SECTION: ACTION ITEM

SUBJECT: AMENDMENT TO AGREEMENT WITH TE ROBERTS, INC., FOR ENVIRONMENTAL CLEANUP SERVICES AND SOLIDS HANDLING SUPPORT

RECOMMENDATION:

Staff recommends that the Board:

1. Approve an amendment to the existing Maintenance Services Agreement with TE Roberts, Inc. to increase the not-to-exceed contract amount by \$50,000; and
2. Authorize the General Manager/CEO to finalize and execute the amendment and approve expenditures within the revised not-to-exceed amount of \$150,000.

BACKGROUND:

On June 5, 2025, the Board approved a Maintenance Services Agreement with TE Roberts, Inc. in the not-to-exceed amount of \$100,000 for Environmental Cleanup Services and Solids Handling Support including vacuuming and disposing of pellets generated by the Concentrate Reduction Pellet Reactor during maintenance and cleaning of various tanks.

As of today, CDA has utilized \$97,339 of the current agreement amount. During the fiscal year, both the Chino I and Chino II facilities required several unanticipated emergency repairs and cleanup services to maintain operational reliability and ensure continued plant performance. Due to the urgent and time-sensitive nature of this work, services were performed under the existing agreement.

With the remaining balance under the current agreement nearly exhausted, staff is requesting an additional \$50,000 to provide adequate funding capacity for any remaining environment cleanup needed through the end of the fiscal year.

This amendment does not modify the scope of services but increases the overall not-to-exceed amount to provide continued operational flexibility.

This item was reviewed by the Technical Advisory Committee on February 24, 2026, and the Finance Committee on February 26, 2026.

IMPACT ON BUDGET:

The additional \$50,000 will be funded within the current fiscal year operating budget. Sufficient appropriations are available within the Maintenance/Professional Services categories to accommodate this amendment.



Agenda Item No. 5



Agenda Report
February 26, 2026
SECTION: CONSENT ITEM

SUBJECT: MONTHLY CREDIT CARD ACTIVITY REPORT

This credit card activity report covers the period ending February 6, 2026. Purchases during this period totaled \$3,628.17, itemized as follows:

Charge Date	User/Site	Vendor	Description	Amount
01/07/26	CI	H2O Labs	Durastill 12 Gal/Day 25 Gallon Reserve	\$ 2,965.00
01/07/26	CII	ESW.Com	Thermal Imaging Camera	239.00
01/08/26	CI	H2O Labs	Durastill 12 Gal/Day 25 Gallon Reserve	2,995.00
01/09/26	CI	H2O Labs	Durastill 12 Gal/Day 25 Gallon Reserve	(2,965.00)
01/12/26	Admin	W2/1099 Efiling	W2/1099 Efiling	5.80
01/12/26	Admin	W2/1099 Efiling	W2/1099 Efiling	5.80
01/12/26	Admin	W2/1099 Efiling	W2/1099 Efiling	104.40
01/16/26	Admin	Teamviewer	Remote Software	125.10
01/16/26	CII	SMTP2GO	Alarm Text Messages	75.00
01/19/26	Admin	VSP Calchamber	Workplace Poster	44.09
01/27/26	Admin	Zoom	Teleconference Software	33.98

\$ 3,628.17

IMPACT ON BUDGET:

The credit card expenditures were incurred in accordance with the adopted FY 2025/26 budget.

Account Number : xxxx xxxx xxxx 7844
 Unique ID: XXXX XXXX XXXX 7418
 Chino Basin Desalter
 Statement Date : 02-06-2026



Account Summary	General Information
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Previous Balance	\$0.00	Total Activity	\$3,628.17
Purchases and Other Charges	\$6,593.17		
Cash Advances	\$0.00		
Cash Advance Fees	\$0.00		
Late Payment Charges	\$0.00		
Credits	\$2,965.00 CR		
Payments	\$0.00 PY		
Total Activity			
	\$3,628.17		
Disputed Amount	\$0.00		

New Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-07	01-07	24116416007742351380232	H2O LABS, INC. 800-990-3560 NV	2,965.00
01-07	01-07	24204296006000811360090	FLIR-ESW-USA 141-54810402 CA	239.00
01-08	01-07	24116416007744451793777	H2O LABS, INC. 800-990-3560 NV	2,995.00
01-09	01-08	74116416008742595288955	H2O LABS, INC. 8009903560 NV	2,965.00 CR
01-12	01-07	24121576009510218922278	W2,1099,1095 EFILING 616-5744360 MI	5.80
01-12	01-07	24121576009510218935635	W2,1099,1095 EFILING 616-5744360 MI	5.80
01-12	01-09	24121576010510219241253	W2,1099,1095 EFILING 616-5744360 MI	104.40
01-16	01-16	24204296016000787487214	TEAMVIEWERGMBHUS 800-9514573 FL	125.10
01-16	01-15	24492166016100013921758	SMTMP2GO, I* SMTMP2GO EM SMTMP2GO.COM TX	75.00
01-19	01-15	24445006016300681596207	VSP*CALCHAMBER 916-444-6670 CA	44.09
01-27	01-26	24011346026100104242567	ZOOM.COM 888-799-9666 ZOOM.US CA	33.98

CORPORATE PAYMENT SYSTEMS
 P.O. BOX 6343
 FARGO, ND 58125-6343

Account Number: xxxx xxxx xxxx 7844
 Unique ID: XXXX XXXX XXXX 7418
 Amount Due: \$0.00

****MEMO STATEMENT ONLY****
DO NOT REMIT PAYMENT



CHINO BASIN DESALTER
 CHINO BASIN DESALTER
 3550 E. PHILADELPHIA STREET
 SUITE 170
 ONTARIO CA 91761-2963